



**TALLAHASSEE REGIONAL AIRPORT**

**MAY 16-17**

## ***Exhibitor & Vendor Opportunities***

EAA Chapter 445 presents AirFest 2009 at Tallahassee Regional Airport Saturday, May 16<sup>th</sup> & Sunday, May 17<sup>th</sup>. Now in its sixth year, AirFest is becoming a large community and aviation event in the Tallahassee area, attracting more than 5,000 people and over 50 aircraft last year.

### ***Exhibitors***

AirFest 2009 provides Exhibitors and Vendors excellent opportunities to display, advertise, promote or sell their products and/or services. The AirFest is a family oriented community event for all ages. Please see enclosed exhibit/vendor information and agreement for all the details.

### ***Reserve Your Space Today***

Sign up today by completing the attached Vendor/Exhibitor Agreement. Space is limited and is available on a first come first served basis. Due to some exclusivity agreements certain products may be limited to one vendor.

**Note:** Government agencies, educational, and non-profit organizations will be considered for space at reduced rates on a space available basis. Please contact us early so we can accommodate your exhibit requirements.

**Contact: AirFest 2009 @ 877-652-0221  
or email: [kelly@eaa445.org](mailto:kelly@eaa445.org)**

[www.eaa445.org](http://www.eaa445.org) (AirFest 2009)



### **Exhibitor/Vendor Agreement**

Company name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact name: \_\_\_\_\_ 2nd Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Description of items to sell or display \_\_\_\_\_

Type of display: (please check)

Your tent  Trailer  Aircraft  Other (specify) \_\_\_\_\_

Dimensions \_\_\_\_\_ Aircraft quantity/type (if applicable) \_\_\_\_\_

Power requirements: \_\_\_\_\_

Description	Price	Total
Exhibitor/Vendor 10' X 10' space only in the Market Area (Does not include tent, table or chairs)	50.00	
Additional 10' X 10' space only in the Market Area (Does not include tent, table or chairs)	25.00	
Exhibitor/Vendor 10' X 10' covered space (hangar or tent) in the Market Area (Does not include table or chairs)	150.00	
Additional 10' X 10' covered space in the Market Area (Does not include table or chairs)	75.00	
Exhibitor/Vendor 25' X 25' space only in the Aircraft Display Area (Does not include tent, table or chairs)	75.00	
8' table and 2 chairs \$25.00	25.00	
<b>TOTAL AMOUNT DUE</b>		

- A 50% deposit is due with this application and the balance is due 30 days prior to the event.
- Insurance: Vendors/Exhibitors must provide certificate of insurance, naming EAA Chapter 445 as a certificate holder and additional insured.
- Vendor acknowledges that EAA Chapter 445, or its officers, directors, agents, employees or representatives, shall not be liable or responsible for any injury to the undersigned, their employees, guests or invitees for any injury, damage or loss that may occur during the event or while Vendor/Exhibitor is in transit to or from this event.
- Vendors shall comply with any and all applicable state, local or municipal regulations, laws and ordinances.
- EAA Chapter 445, or its officers, directors, agents, employees or representatives, shall not be liable or responsible for any event beyond its control such, as acts of God, weather delays or government restrictions.
- This Agreement shall not be in force until it has been signed by the Vendor/Exhibitor or their duly authorized representative.
- The Vendor/Exhibitor or his/her representative is bound by and agrees to abide by the attached rules and regulations of this contract.
- All applications are subject to approval and acceptance by EAA Chapter 445/AirFest 2009.
- Please make checks payable to **EAA Chapter 445**.
- Send a copy of this form and copy of proof of insurance along with your check to:  
**EAA Chapter 445, PO Box 15698, Tallahassee, FL 32317-5698**

**Exhibitor/Vendor**

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**AirFest 2009 Management Team**

Signature: \_\_\_\_\_ Date \_\_\_\_\_



## **Vendor/Exhibitor Rules**

1. All Vendors/Exhibitors must check in at Gate 28 on the north ramp of the airport. Set up times are Friday, May 15<sup>th</sup>, noon until 5:00 p.m. and Saturday, May 16<sup>th</sup>, 7:30 a.m. until 8:30 a.m. Set up needs to be completed and vehicles parked in Vendor lot by 9:00 a.m. on Saturday. Gates open to the public at 9:00 a.m.
2. Vendor shall collect and remit all sales tax, if required by Florida law.
3. Vendor shall confine its exhibit to its own booth. Any questions concerning allowable areas for exhibition shall be determined at the discretion of EAA Chapter 455/AirFest 2009.
4. The booth shall be manned at all times during the AirFest hours of 9:00 a.m. to 5:00 p.m. on Saturday and 9:00 a.m. to 4:00 p.m. on Sunday. Booths cannot be broken down until 4:00 p.m. Sunday.
5. Vendor shall keep their booth neat, attractive and free of debris.
6. No part of the display may interfere in any way with another vendor(s) or reach beyond the limits of the rented booth space.
7. Vehicles will be escorted to their booth area to unload. As soon as unloading is complete vehicles must be parked in the Vendor parking area.
8. Your registration fee includes (4) admission tickets to allow your employees/booth personnel admission to the show. These tickets are not for resale.
9. EAA Chapter 445/AirFest 2009 reserves the right to limit any items from being sold or distributed that may cause potential danger to aircraft or spectators or that it deems inappropriate. If you are unsure about a product, please contact AirFest 2009 Management for approval prior to the event.

**Contact: EAA Chapter 445/AirFest 2009 (Toll free: 877-652-0221), email: [kelley@eaa445.org](mailto:kelley@eaa445.org)**